

MONTANA CHEMICAL DEPENDENCY CENTER POLICY AND PROCEDURE MANUAL

Policy Subject: Food Service	
Policy Number: ADP 03	Standards/Statutes: ARM 37.27.130
Effective Date: 01/01/02	Page 1 of 2

PURPOSE: To provide nutritionally balanced meals to patients.

POLICY: An established contract is maintained to provide food service for the facility.

PROCEDURE:

- I. Specific criteria and requirements of the contract govern the food service contract.
 - A. Three meals per day will be provided (breakfast, lunch and dinner) with an average caloric content of 3200 calories per day.
 - B. Evening snacks will be provided for each patient with an average caloric count of 250 Calories.
 - C. Diabetic snacks will be available for diabetic patients.
 - D. Diets for patients with special dietary needs will be provided when requested in writing by the medical staff.
 - E. Specific predetermined floor stock items will be provided daily.
 - F. Menus of meals are to be provided by food service personnel on a weekly basis.
 - G. One staff meal is provided each eight-hour shift.
 1. Staff members and guests are required to sign in on a daily log located at the end of the serving line.
 2. Night staff meals will be brought to the first floor refrigerator to be retrieved by staff for their meal.
 - H. Meals will be served at predetermined times allowing second floor and third floor to eat separately.
 1. Meals will be served in the cafeteria.
 2. If a patient is ill, having laboratory work or unable to go to the cafeteria nursing staff will order a meal tray to be brought to the floor.
 - I. Problems with food or food service employees will be documented in the food service notebook located at the second floor nursing station and conveyed to the support services supervisor who is the liaison with the contractor.

Revisions: _____

Prepared By:	Marilyn Holm	Support Services Supervisor	July 3, 2001
I.	Name	Title	Date

Approved By:	_____	01/01/02
	David J. Peshek, Administrator	Date